

F\$M SESSION AT LABTECH:

**NEW ONLINE TOOLS FOR PROJECT
FINANCIAL INFORMATION
COST BROWSER
LETS**

fsm.lbl.gov

FINANCIAL SYSTEMS MODERNIZATION PROJECT (F\$M)



September 10, 2014

Why?

Aging Financial System

- 17 years old

Lab needs have changed

- 140% funding growth since 1997
- Increasingly complex sponsor requirements
- New business models (e.g., JBEI)

Better support for research

- By implementing a more robust, flexible system to meet the Lab's current and future research needs

What's Changing

Improved Quality & Access to Financial Information

- Comprehensive, timely data, including "bank balances"
- Meaningful purchase, cost, & project groupings

Improved End-to-End Financial Services

- Streamlined Internal LBNL Proposal Process
- Detailed procurement tracking
- Automated fund balance checks

Financial Systems Modernization: What does it mean for you?

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Accessing Financial Information

- Better self-service tools that provide project “bank balance” and cost information



Buying Goods & Services / Procurement Requisitions

- Automated alerts if there are not enough funds available
- More meaningful status information for your pending purchases/requisitions
- Purchase descriptors to show what you purchased, not how
- The way you enter project IDs will be a little different



Submitting Proposals / Award Deliverables

- Unified LBNL front-end system for most proposals (eSRA)
- Time savings through automated workflow and auto form generation
- Deliverables tracking with custom notifications



Reporting Time in LETS

- The way you enter project IDs will be a little different
- Only valid project IDs will be accepted



Travel Authorizations (TREX)

- The way you enter project IDs will be a little different

Accessing Financial Information: Reporting “Portal”: Cognos Connection

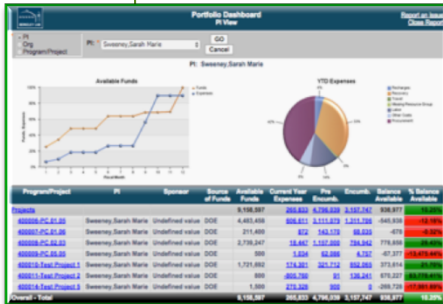
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Cognos Connection: web-based portal to IBM Cognos reporting

- ❑ Provides a single access point to reports & reporting tools
- ❑ View, run, create, share, distribute, & schedule reports
- ❑ Available to everyone
- ❑ Customizable

The screenshot displays the IBM Cognos Connection web portal. At the top, there is a navigation bar with the following tabs: Reports, Dashboards, Templates, Project Lookup, Public Folders, and My Folders. Below the navigation bar, the interface is divided into several panels, each representing a different category of reports or data. The panels are: Dashboards, Effort, Expenses, Funding, Procurement, Travel, and HR. Each panel contains a list of reports with their names and actions (view, refresh, delete, etc.).

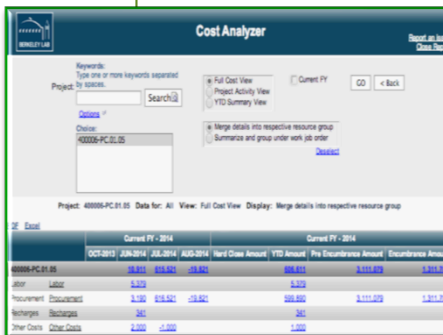
Category	Report Name	Actions
Dashboards	Cost Analyzer	View, Refresh, Delete, More...
	Portfolio	View, Refresh, Delete, More...
Effort	Effort Transaction Details	View, Refresh, Delete, More...
	Monthly Effort	View, Refresh, Delete, More...
	Weekly Effort	View, Refresh, Delete, More...
Expenses	Expense Transaction Details	View, Refresh, Delete, More...
	Fully Loaded Expenses by Resource Category	View, Refresh, Delete, More...
	Project Expense by Resource Category Rollup	View, Refresh, Delete, More...
	Retroactive Rate Analysis	View, Refresh, Delete, More...
Funding	Award Management Report	View, Refresh, Delete, More...
	Award Summary	View, Refresh, Delete, More...
	B&R Status Report	View, Refresh, Delete, More...
	Funding, Stars Cost and Liens by BR Code/Project	View, Refresh, Delete, More...
Procurement	Certification and Payment Activity	View, Refresh, Delete, More...
	Encumbrance Report	View, Refresh, Delete, More...
	PO CAP Details	View, Refresh, Delete, More...
	Purchase Expense Summary	View, Refresh, Delete, More...
	Purchase Order Detail	View, Refresh, Delete, More...
	Purchase Transactions	View, Refresh, Delete, More...
	Purchases	View, Refresh, Delete, More...
	Purchases with Line Detail	View, Refresh, Delete, More...
Travel	Requisitions	View, Refresh, Delete, More...
	Requisitions with Line Detail	View, Refresh, Delete, More...
Travel	LBNL Travel	View, Refresh, Delete, More...
	Travel Office Aging Report	View, Refresh, Delete, More...
	Travel Processing Cycle Time	View, Refresh, Delete, More...
	Trip Detail	View, Refresh, Delete, More...
HR	Authorized Signer List	View, Refresh, Delete, More...
	Employee Headcounts	View, Refresh, Delete, More...
	Employee Hires and Terminations	View, Refresh, Delete, More...
	Employee Lookup	View, Refresh, Delete, More...
	Employee Roster	View, Refresh, Delete, More...
	Job Code List	View, Refresh, Delete, More...



Portfolio Dashboard

Provides 'bank balance' and summary information for a project or group of related projects.

- Provides 'at a glance' balances for a Project, Program, or Organization
- Can provide a portfolio view of all projects for a PI or Org
- Provides information currently only available through Divisional custom reports
- Designed to be intuitive for non-financial users
- Drill through on costs to Cost Analyzer
- Download to Excel

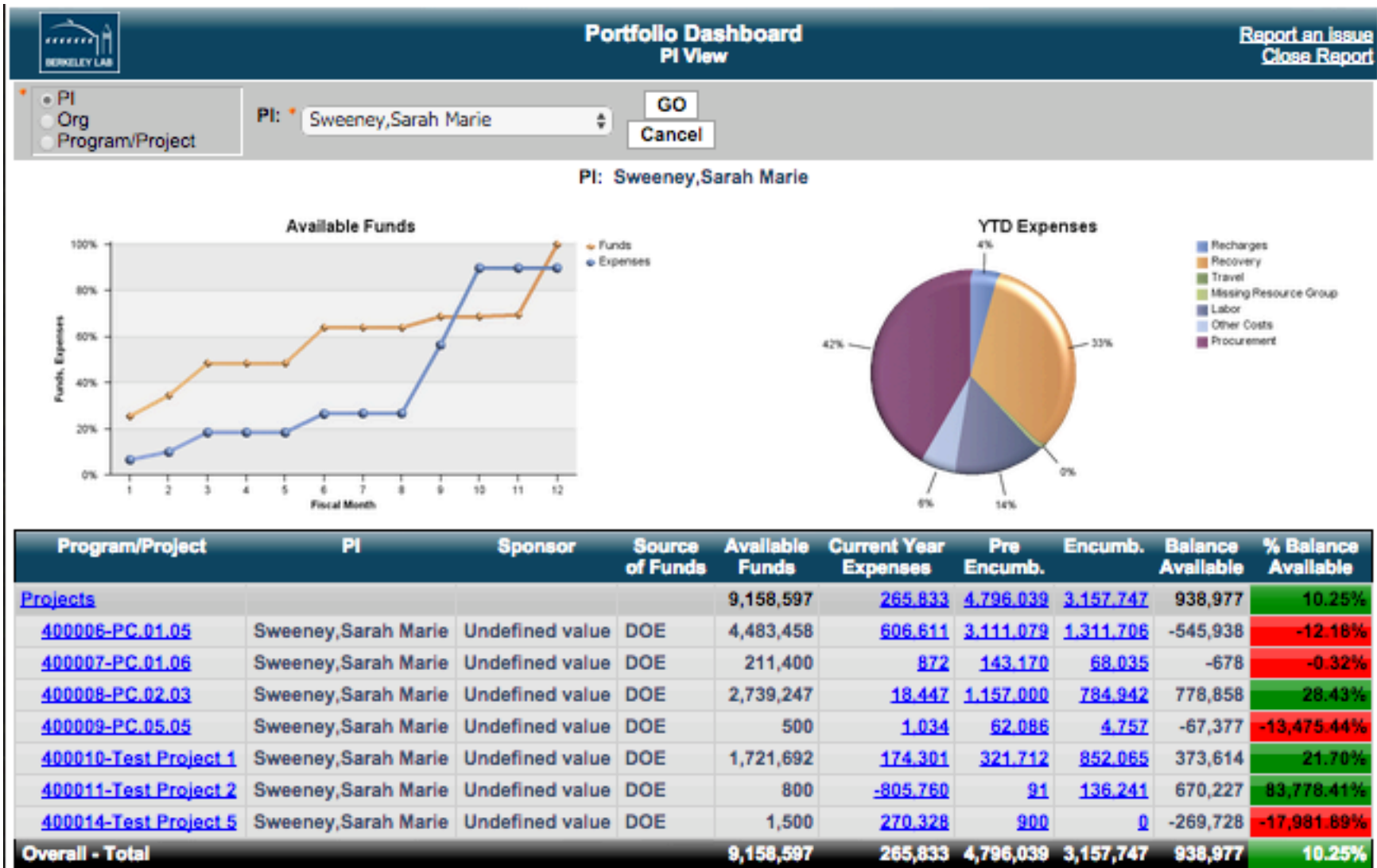


Cost Analyzer

Replaces current 'Cost Browser' functionality, and will provide fully loaded cost information at different levels of roll up.

- Provides a full cost view
- Can drill into YTD detail, not just month by month
- Can expand categories, rather than drill through, so that hierarchies aren't lost
- Download to Excel

Portfolio Dashboard



Cost Analyzer

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IBM Cognos Viewer - Cost Analyzer v4.3.1 Karen L Salvini Log Off About IBM

Keep this version Add this report

Cost Analyzer

[Report an Issue](#)
[Close Report](#)

Keywords:
Type one or more keywords separated by spaces.

Project:

[Options](#)

Choice:

400006-PC.01.05

☒ Full Cost View
☐ Project Activity View
☐ YTD Summary View

☒ Current FY

☒ Merge details into respective resource group
☐ Summarize and group under work job order

[Deselect](#)

Project: 400006-PC.01.05 Data for: Current FY View: Full Cost View Display: Merge details into respective resource group

[PDF](#) [Excel](#)

		Current FY - 2014				Current FY - 2014		
		OCT-2013	JUN-2014	JUL-2014	AUG-2014	Hard Close Amount	YTD Amount	Pre Encumbrance Amount
400006-PC.01.05			10,911	615,521	-19,821		606,611	3,111,079
Labor	Labor		5,379				5,379	
Procurement	Services		1,100	-1,100	-1,100		-1,100	603,300
	Goods		2,090	617,621	-18,721		600,990	2,507,779
Recharges	Recharges		341				341	
Other Costs	Other Costs		2,000	-1,000			1,000	
								1,311,706

LETS Entry Screen & Project Lookup Link

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Try it yourself in the LETS Sandbox!

Login at: <https://letsbox.dev.lbl.gov>
(use Employee Wireless / LBNL LAN / VPN)



Time for Period ending 06/30/2014
Work Days in June: 21.00 / Time not Released

Earnings Type	Shift	Project ID	Activity ID	Work / Job Order Number (Optional)
Regular	1			

Earnings Type	Shift	Project ID	Activity ID	Work / Job Order Number (Optional)
Regular	1	110741 Building Life-cycle Assessment	001 Building Life-cycle Assessment	

Leave Balance (In Hours)

Vacation	Sick	Family Sick Taken

Time Record Summary

Earnings Type

Other Ways to find Project ID Lookup:

- F\$M Home Page: fsm.lbl.gov
- [LBNL A-Z Index](#) -> P -> Project ID Lookup

Project ID Lookup: <http://go.lbl.gov/emc>
Lookup by:

- Employee ID / Part of Name
- Part or all of Old Project ID / Name
- Division

Download results to Excel

How You Can Prepare: Visit fsm.lbl.gov

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- **Get familiar with New Project & Activity IDs**
 - Contact your Resource Analyst with questions
 - Talk to your Timekeeper about LETS Favorites for October

Find out your NEW PROJECT IDs!

F\$M DEPLOYMENT & YEAR-END Blackout Calendar

- **Plan ahead for System Blackouts**

Find Out WHAT'S CHANGING in October 2014

Learn What TRAINING Is Available

- **Learn more about the Changes**

Stay Informed

- Join the FMS-Update Google Group!

- **Take your Required & Recommended Training**
 - LETS Training required for all LETS Users
 - Training.lbl.gov – log in for your training list & links



- **Stay Informed!** Sign up for the FSM-Update@lbl.gov Google Group when available

- **Spread the word!**